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CITY COUNCIL MEETING
FEBRUARY 3, 1988

REQUEST FOR PROPOSALS
TO REPLACE CERTAIN
FACILITIES AT THE
PARKS AND RECREATION
DEPARTMENT COMPLEX
APPROVED

CC-14(a)
CC-27(a)
CC-142

The City Council authorized the Purchasing Agent to solicit proposals to address the need for temporary accommodations to replace certain Parks and Recreation structures scheduled for demolition in the spring of 1988 and authorize advertisement for proposals thereon. The closing date for proposals was set for February 22, 1988.

The City Council was reminded that, at the City Council meeting of December 16, 1987, a resolution was passed to approve plans and specifications for demolition of various structures in the corporation yard of the Parks Division. Demolition of such structures, to be undertaken in March or April of 1988, will result in the displacement of an office, storage space, and a "ready room", all of which are necessary to the daily functions of the Parks Division. In order to maintain continuity of operations, replacement facilities will be needed to provide the following:

- . A building of approximately 1400-1800 square feet to include a ready room, conference room, drafting area, enclosed office, three open or semi-open office spaces, storage room, restroom and locker room. Building to be installed or made available with utility provisions by late April 1988 for use for one to three years.
- . Secured parking to be arranged for approximately 15 vehicles in a site adjoining the above structure.

In order to accommodate these needs, approval is hereby sought to request proposals to lease or purchase structures to be delivered and installed on newly-cleared areas of the corporation yard. An alternative may involve the lease of commercial property to satisfy the same requirements.

It is estimated it will cost approximately \$35,000 to address this situation until a permanent arrangement is made. Adequate funding is available in the General Fund Operating Reserve.